

## CHELMARSH PARISH COUNCIL

Clerk: Mrs Freda Morris  
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13<sup>th</sup> May 2019

To: All Parish Council members  
The Public and press

The Annual Parish Council meeting will be held on **TUESDAY May 21st 2019** at **7.30pm** in Chelmarsh Parish Hall for the transaction of business as set out in the agenda below which you are summoned to attend. The Annual Parish meeting will follow this meeting.

Yours sincerely



Mrs Freda Morris  
Clerk

### Agenda:

1. Election of Officers:  
Chairman  
Vice Chairman  
To elect any other committees/representatives as deemed necessary including SALC Area Committee
2. Public participation (maximum 15 minutes) - the meeting will be suspended for this item.
3. Apologies for absence
4. Declaration of interests:  
*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*  
*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*
5. Minutes of last meeting held on 16<sup>th</sup> April 2019
6. Matters arising from minutes:
  - a) Clerk's update
7. Planning applications:
  - a) Reference: 19/01694/FUL (validated: 30/04/2019)  
Address: Riddings Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA  
Proposal: Alterations in connection with reduction of 3 live work units into 2 live work units and conversion of a car port into a garage and store  
Applicant: Mr & Mrs John Baker (Refer to Agent)
  - b) Reference: 19/01950/FUL (validated: 08/05/2019)  
Address: Riddings Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA  
Proposal: Change of use of land for the siting of 3No shepherd huts for use as holiday lets  
Applicant: Mr & Mrs David Naylor (The Riddings , Chelmarsh, Bridgnorth, Shropshire, WV16 6BA)
  - c) Any others received after issue of agenda
- 8.. Planning permissions/refusals:
  - a) Any received after issue of agenda
9. Financial matters:
  - a) Accounts to be paid: Clerk's fees (paid standing order) HMRC PAYE, Npower account/reply Internal Audit fee. Invoice 7456 from Information Solutions Ltd- domain name renewal  
Any others received after issue of agenda
  - b) Bank statement
  - c) Accounts:
    - i) to sign off accounts as presented by Clerk
    - ii) to consider Internal Auditors report
    - iii) to Complete Annual Audit form: AGAR Part 2 Section 1
    - iiii) to complete Annual Audit form Section 2

- d) Income - Remittance Advice 20190425 (precept)
  - e) Quote for Purslow's re: playground resurfacing
  - f) Donation re: Annual Parish meeting refreshments
  - g) Eon Maintenance Contract renewal – street lighting
  - h) Any others receive after issue of agenda
  - i) Breakdown of Highway Maintenance costs from RJM Contracts
10. Parish problems
  11. Reports (if available) from:
    - a) Parish Hall Committee
    - b) Police
    - c) Unitary Cllr Tindall
  12. Correspondence: (correspondence emailed out to those on email)
    - SALC – Information Bulletins
    - SC – Electoral Roll alterations
    - SALC – training sessions
    - Engagement Briefing Note re. "Review of 'A' Board Policy and Process.
    - Footpath disappearance at Hempton Mill
    - High Street/Town Centre Clean Up Initiative & LEAF - Litter Elimination Action Fund
    - Chelmarsh Parish Council - Insurance Documentation
    - Wicksteed Leisure Order Acknowledgment - 406198 – Inspection
    - CIL - Update Letter
    - Street Lighting Joint Energy Agreement 2019/2020
    - SALC - NALC Legal Update - April 2019
    - SALC - TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020
    - MEDIA RELEASE: SaTH appoints interim Deputy Chief Executive
    - SAL - CIL Local - Expressions of Interest Forms
    - Town & Parish Council Survey May 2019
    - Rural Crime Prevention Evenings - 25 & 27 June
    - Shropshire Care Closer to Home - Latest News
    - CCG Board Update
  13. Any other correspondence received after issue of agenda  
Date next meeting – 25<sup>th</sup> June 2019