

## Chelmarsh Parish Council

Parish Council meeting held on Tuesday 22<sup>nd</sup> June 2021 at 7.30pm in Chelmarsh Parish Hall.

**Present:** Cllrs P Thomas (Vice Chairman, who chaired the meeting), D Garrett, S Garrett, T Cole, A Cadwallader, R Bebb.  
Shropshire Cllr R Tindall  
Clerk: Mrs F Morris  
Parishioners: 0

- 0) **Parishioner's time:** None present.
- 1) **Apologies for absence:** Cllr R Woods (family commitment) – **RESOLVED to accept apology.** S. Cllr Tindall will arrive as soon as he can due to prior meeting.
- 2) **Declaration of Interests**  
*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*  
*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*  
None declared.
- 3) **Minutes of last meeting - 18<sup>th</sup> May:**  
These had been circulated with the agenda and it was proposed, seconded, and **RESOLVED to accept these as a true record and were signed accordingly.**
- 4) **Matters arising from minutes:**
  - a) Clerk's update:
    - HMRC appears to be sorted with new tax codes received.
    - Operation Snap – emailed Police who will chase this up.
    - Repainting of noticeboard – any ideas of who to ask. Cllr Garrett offered to carry out this work. **RESOLVED to accept this offer.**
    - Clerk's forum held fortnightly are very useful and Clerk gave report following complaints regarding highways. Yesterday's meeting involved the Environmental Maintenance Grant – Clerk read out the guidelines which will have to be adhered to.  
This prompted discussions about our scheme and needing clearer information as to when/where work is carried out and invoices on a regular basis to comply with the scheme. It was **RESOLVED that this be put on the next agenda and perhaps invite Richard Millington along to take part in the discussions.**
  - b) Any others:
    - Clerk asked Cllr Tindall if he had an update regarding the broadband at Hampton Loade and Astbury.  
Cllr Tindall understood that Airband had put a line across the river, but this only served one property as there are not enough poles to take it any further as they use pole to pole.  
This line also goes through trees which could be a hazard and Airband had been asked about their tree cutting policy.

After discussions Cllr Tindall said he would like into this further and email the Clerk.

- The Astbury: Cllrs S and D Garrett and R Bebb attended an open evening as residents (not Cllrs). They reported that a fantastic job had been made of the golf course and that there would possibly 50 lodges there by August. There is a coffee shop in the old potting shed open to the public. Work has started on part of the house to be a function room/restaurant. The staff were very polite.
- It was noted that earth moving equipment appears to be cutting through to possible accommodate bringing in the lodges. Apparently, the lodges have been delivered in one piece via Highley and the main drive to the hall used.
- Staff were questioned about the planning permission regarding work on the highway – email from SC states 3 months once work commences.

At this point it was **RESOLVED** to bring forward Shropshire Cllr's report.

**Shropshire Cllr Tindall reported:**

- that there has been a change in administration at Shirehall with a more balanced cabinet and felt that the south of the county ought to be getting more attention due to this.
- Fix my Street (used by Telford and Wrekin) is going to be used by SC, should be up and running by the end of July to replace MyShropshire.
- Now have own in house team of gully/drain clearers with own pressure jetters which should help with getting the blocked drains sorted.
- 2 types of pothole filling machines now being used – 1 is a JCB machine which cuts out and fills potholes and the 2<sup>nd</sup> injects hot tarmac into the pothole and seals it with no cutting out. Steve Smith and Nuria Smith are the contacts for highways.
- Cllr Tindall confirmed that he is still on the Planning Committee and has been elected as Vice-Chair.
- Cllr Thomas pointed out that the white lines on the roads are deteriorating.
- Speeding complained about in Bakehouse Lane as there are quite a few children living down there and residents are concerned and wondered if a speed limit could be introduced.
- Cllr Tindall confirmed that there is a new Transport Officer, but he would let Clerk have the contact details. Cllr Tindall offered to help the PC.
- Request to change speed limit along the Bulls Head straight or to change the signs to highlight actual speed – present ones are set at 38mph. Apparently VAS at Cross Lane Head gives a smiley face if you are driving under the speed limit!

Cllr Tindall was thanked for his report, and he left the meeting.

**5) Finance:**

a) Approval of accounts:

- i. Sign off accounts as presented by Clerk:  
These had been circulated to Cllrs with the agenda and Clerk asked if anyone needed any clarification on anything. They had been approved by the Internal Auditor. It was proposed, seconded, and **RESOLVED to approve these accounts as presented by the Clerk.**
- ii. To consider Internal Auditor's report – Clerk read out report which raised no issues with the audit – **RESOLVED to accept this.**
- iii. To complete Annual Audit form AGAR Part 2 section 1 – All completed at meeting and Clerk explained that the PC needed to sign the Certificate of Exemption as the gross income is under £25,000. **RESOLVED to accept.**
- iv. To complete Annual Audit form section 2 – **RESOLVED to accept this.**

**All documents signed by Chairman and Clerk.**

- b) Accounts for payment:  
EOn Street lighting Maintenance contract - £40 – **RESOLVED to pay.**  
HMRC PAYE - £91.80 – **RESOLVED to pay**  
Information Commissioners Office - £40 (renewal for this year) – **RESOLVED to pay.**  
SALC subs - £248.01 – **RESOLVED to pay.**  
Cricket Club donation – Clerk showed details of a Feed Buddy – Automatic Cricket Feed and 6 Feed Buddy balls that the cricket Club would like. It was **RESOLVED that these be purchased in memory of the late Cllr Mike Williams.**  
Any others after issue of agenda:  
Internal Auditor Account - £65 – **RESOLVED to pay this account.**  
Clerk also pointed out that the Standing Order for her wages need adjusting and had typed a letter for Cllrs to sign the overpayment for April, May and June will be deducted from expenses next month. **RESOLVED to accept this and the letter was signed by authorised signatories.**  
New signatories were also required on the account as Cllr Davies and Williams need to be removed. It was **RESOLVED that Cllr Cole and Thomas be added.**
- c) Income since last meeting - £465.01 Neighbourhood Fund from SC, £9.39 clothes bank, £457.41 VAT refund = total £931.81.

**6) Planning applications received:**

- a) Application for 21/02373/FUL View the application directly  
<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=QSSVDVTDMZ200>  
DEVELOPMENT PROPOSED - Erection of a single storey detached garage  
LOCATION: - Yew Tree Cottage, The Common, Chelmarsh, Bridgnorth, WV16 6BG.  
No objections raised to this application.
- b) Reference: 21/01954/FUL (validated: 16/04/2021)  
Address: The Grange, Chelmarsh, Bridgnorth, Shropshire, WV16 6AZ  
Proposal: Erection of a detached swimming pool building (revised scheme)  
Applicant: Mr D Carter  
Decision: Grant permission
- c) Reference: 21/01522/LBC (validated: 25/03/2021)  
Address: Spadeley Manor Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BJ  
Proposal: Internal alterations affecting a Grade II Listed Building  
Decision: Grant Permission
- c) Application for 21/02812/AGR – Information Only  
Erection of agricultural building of steel portal frame construction for use of machinery and fodder store.  
Cleedsmore Farm, Astbury.
- d) any others received after issue of agenda – none.

**7) Shropshire Councillor's report** – presented earlier.

**8) Correspondence:** All noted as received unless comments made.  
PCC Town & Parish Council Survey – completed at meeting.

SC - Street Lighting Joint Energy Agreement 2021/2022  
SALC Information Bulletins  
SC – Electoral Roll alterations  
Age UK – Help at Home – Clerk put posters on the noticeboards.  
SALC - CIL Project Management Guide  
Dinney Farm sign – this had been dealt with by SC.  
Any other after issue of agenda:  
Environment Maintenance Grant – dealt with earlier.  
Queen’s Platinum Jubilee – Clerk will forward email to Cllrs and put on agenda for next meeting, but this was met with enthusiasm!

**9) Parish problems:**

- Road sweeper needed down Bakehouse Lane in particular.
- Undergrowth below hedge along the footpath on the main road needs clearing as this is growing onto the footpath.
- Cllr D Garrett attended the SALC Area Committee zoom meeting and he brought up about the speeding through Chelmarsh and he understood that Steve Brown could help with reducing the speed limit.

Chairman emailed to say that the Parish Hall roof had been replaced and the panels donated to the Bowling Club to use on the back of their ‘club house’.

**10) Date of next meeting:** 27<sup>th</sup> July 2021.

- Items for agenda: Queen’s Platinum Jubilee
- Internet banking
- Environmental Maintenance Grant/Work

**There being no other business the meeting closed at 9.20pm.**

**Cheques approved:**

HMRC - £91.80

SC – Street lighting - £153.85

Information Commissioner - £40

SALC - £248.01

Miss V Turner - £65

E,On - £48

Chelmarsh CC – to be ordered direct by Clerk £79.99 + £23.99 + VAT

**Signed: Chairman**

**Date:**